

Uploading attachments to DentalXchange

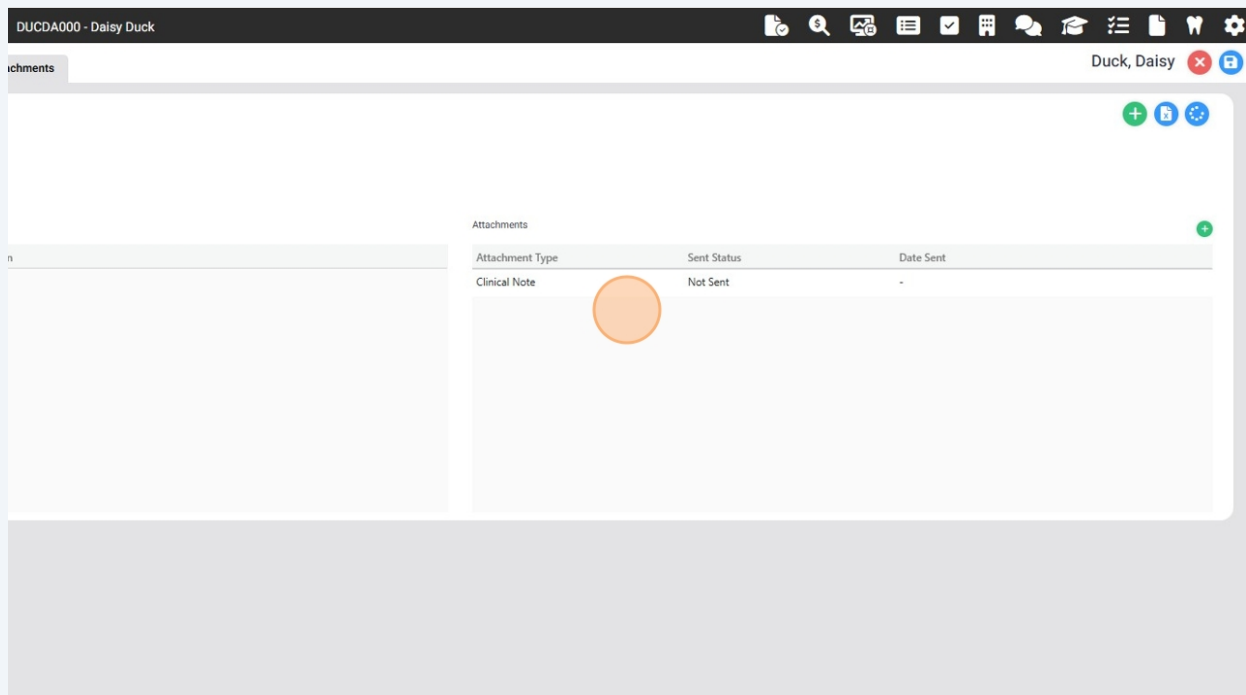
1 Open the claim and view Electronic Attachments tab

The screenshot displays the 'Electronic Attachments' tab in the DentiMax software. The top navigation bar includes 'ADA Form', 'Billing', 'Claim Information', and 'Electronic Attachments'. The left sidebar lists various actions such as 'Save Changes', 'Update Claim', and 'Add Attachment'. The main content area is divided into two sections: 'Attachments Required' and 'Attachments'. The 'Attachments Required' section contains a table with columns for 'Status', 'Code', and 'Description', which is currently empty. The 'Attachments' section contains a table with columns for 'Attachment Type' and 'Sent Status', showing a 'Clinical Note' with a status of 'Not Sent'.

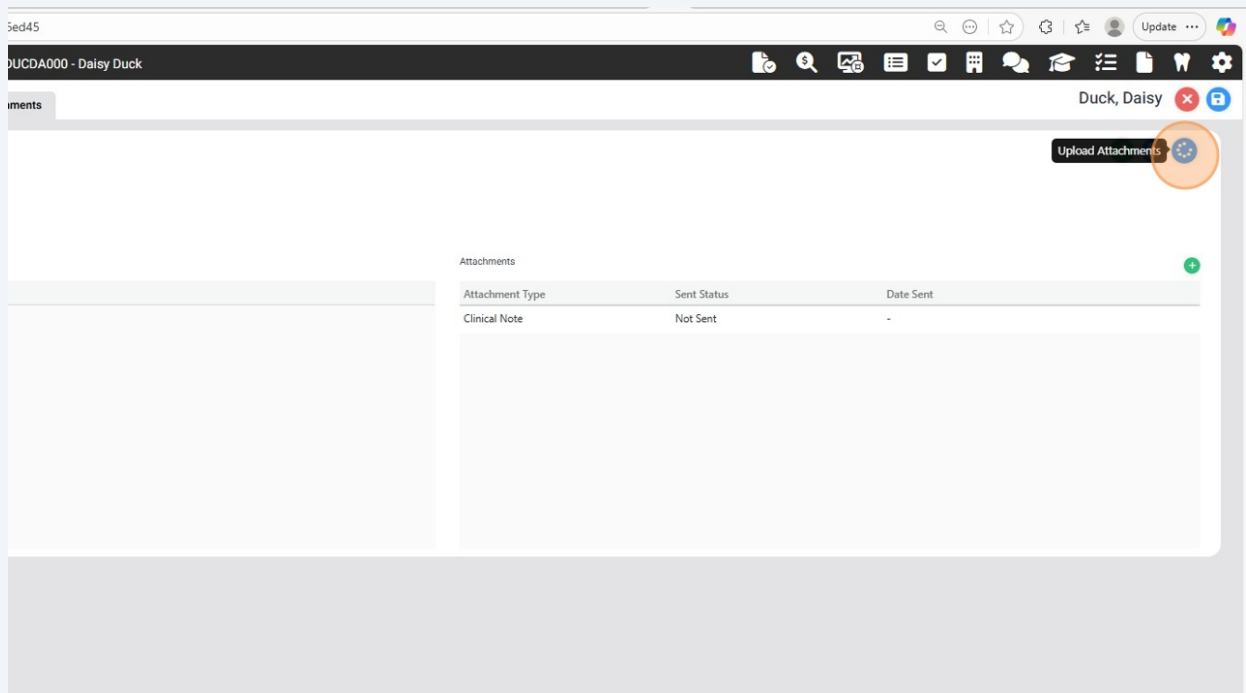
Status	Code	Description
No data to display		

Attachment Type	Sent Status
Clinical Note	Not Sent

2 Once you have your attachment(s) listed



3 You will click on Upload Attachments in the upper right corner



4 Now your attachment will have a Sent status and Date/Time

Attachments

Attachment Type	Sent Status	Date Sent
Clinical Note	Sent	11/18/25, 10:18 AM

5 You will now Save Changes. You can now click Validate Claim and it will pass validation (as long as that was the only validation error)

Claim is now ready to send