

DentiMax: Setting up schedule resources

1 Resources are the columns on the scheduler

From Practice Set Up

Select Set Up Resources

DentiMax - Default Data
File Edit Lists Activities Help

Setup

General
Close Screen

Practice Information

- [Set up the practice](#), by entering the address and scheduling preferences, such as opening and closing hours and holidays.
- [Set up users](#), by entering employee names and passwords.
- [Set up security](#), by limiting the users to certain features.
- [Set up providers](#), for each doctor and hygienist.
- [Set up resources](#) for scheduling. Create a resource for each column to be shown in the scheduler.
- [Set up required fields](#), for the patient entry screen.

Accounting Setup

- [Set up the fee schedules](#), to be used with the insurance plans.
- [Enter insurance plans](#), by entering in insurance information like coverage amounts, deductible, and fee schedule.
- [Set up default coverage tables](#), which will allow easy data entry into the insurance plan coverage amounts.
- [Set up the service classes](#), to group your ADA codes by category.
- [Set up Service Codes](#), and Conditions.
- [Set up Accounting Codes](#), such as adjustment and payment codes.

Additional Setup

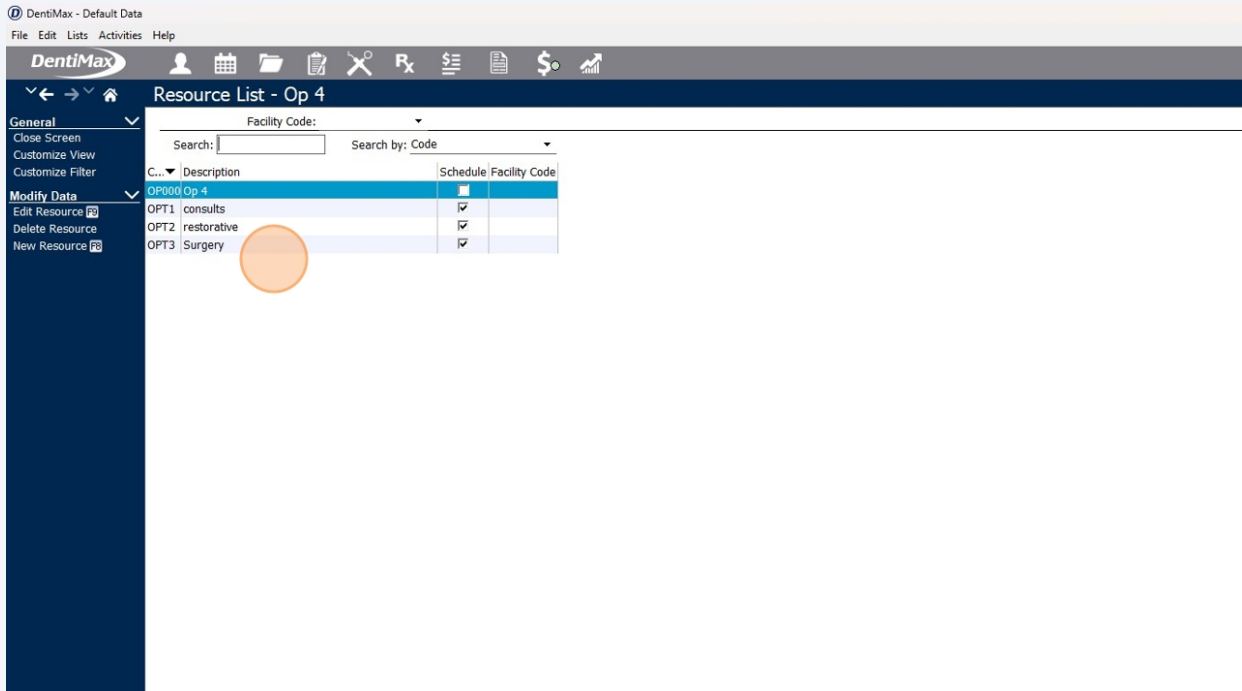
- [Set up multicores](#), to group service codes together. Using multicores is an easy way to create multiple transactions with a single click.
- [Set up alert codes](#), to notify the users of any patient medical condition or allergies.
- [Create prescription templates](#), for commonly prescribed medications.
- [Modify claim pre-edits](#), to ensure claims are completed before sending.
- [Hide/Show Communicator Button](#), on the top right of the screen.
- [Create patient Acknowledgment Items](#) for consent forms, HIPAA agreements, or other items to track for each patient.

System Setup

- [Use the practice start up wizard](#), to set up the basic practice information.
- [Set up with an electronic claims service](#), to be able to send electronic claims.
- [Set the credit card processor](#)
- [Change Server IP address](#)
- [Use the SQL tool](#), for viewing and updating data. (For Support technicians only)

2

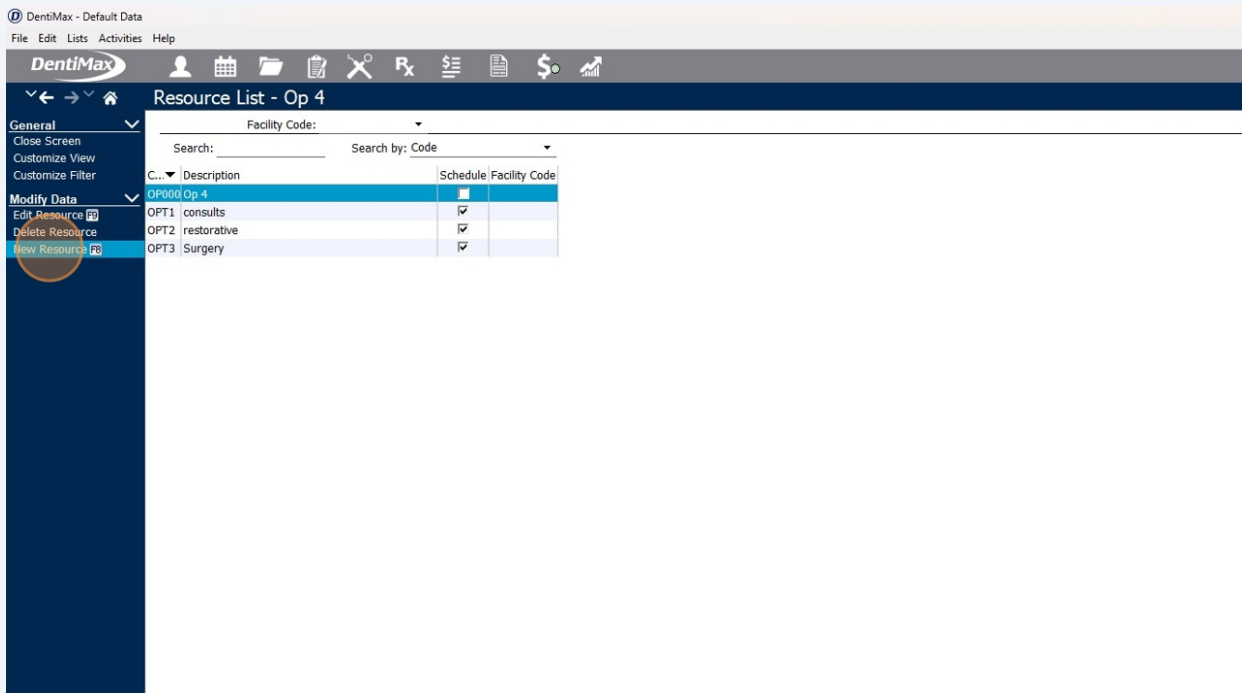
Any columns you want to see on your schedule you will need to create a resource. You can edit the one given or create new ones with the menu options on the left side



3

Click here and complete the necessary information.

Save Changes



4 Now Click on your scheduler

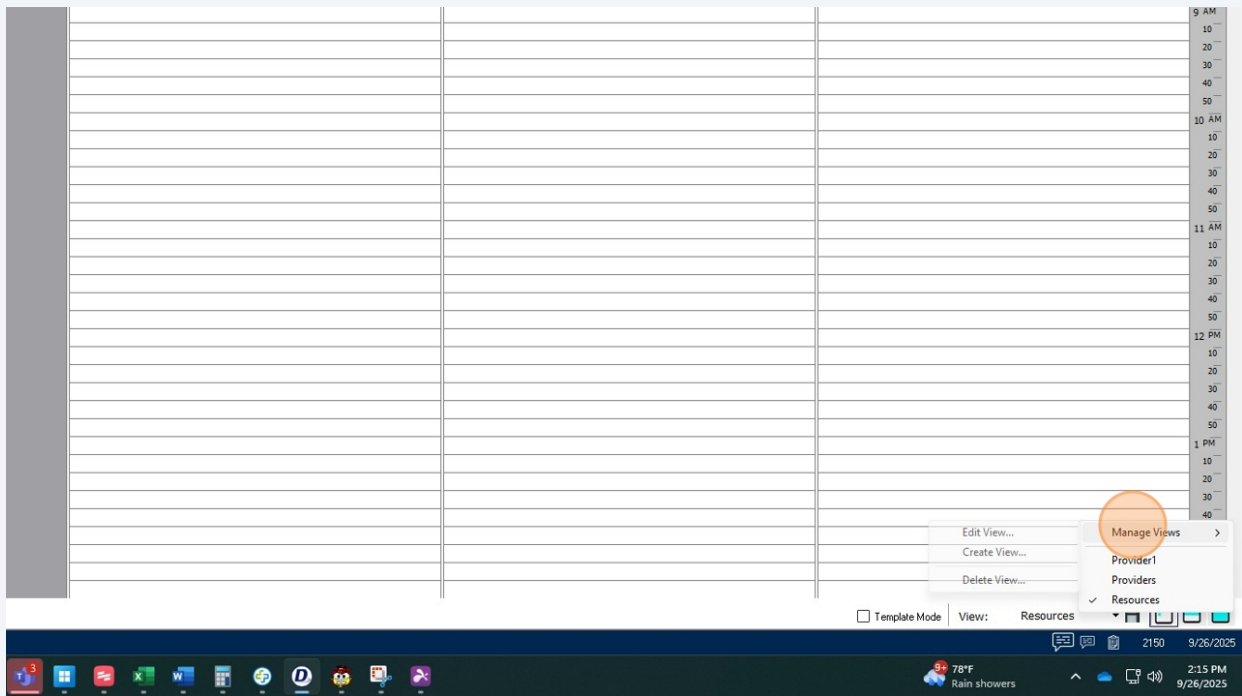
The screenshot shows the DentiMax software interface. At the top, there is a menu bar with 'File', 'Edit', 'Lists', 'Activities', and 'Help'. Below the menu bar is a toolbar with various icons. The main window is titled 'Resource Scheduler Op 4'. On the left side, there is a sidebar with a 'General' section containing 'Close Screen', 'Customize View', and 'Customize Filter'. Below that is a 'Modify Data' section with 'Edit Resource', 'Delete Resource', and 'New Resource'. The main area of the window displays a table with the following columns: 'C...', 'Description', 'Schedule', and 'Facility Code'. The table contains the following data:

C...	Description	Schedule	Facility Code
OP000	Op 4	<input checked="" type="checkbox"/>	
OPT1	consults	<input checked="" type="checkbox"/>	
OPT2	restorative	<input checked="" type="checkbox"/>	
OPT3	Surgery	<input checked="" type="checkbox"/>	

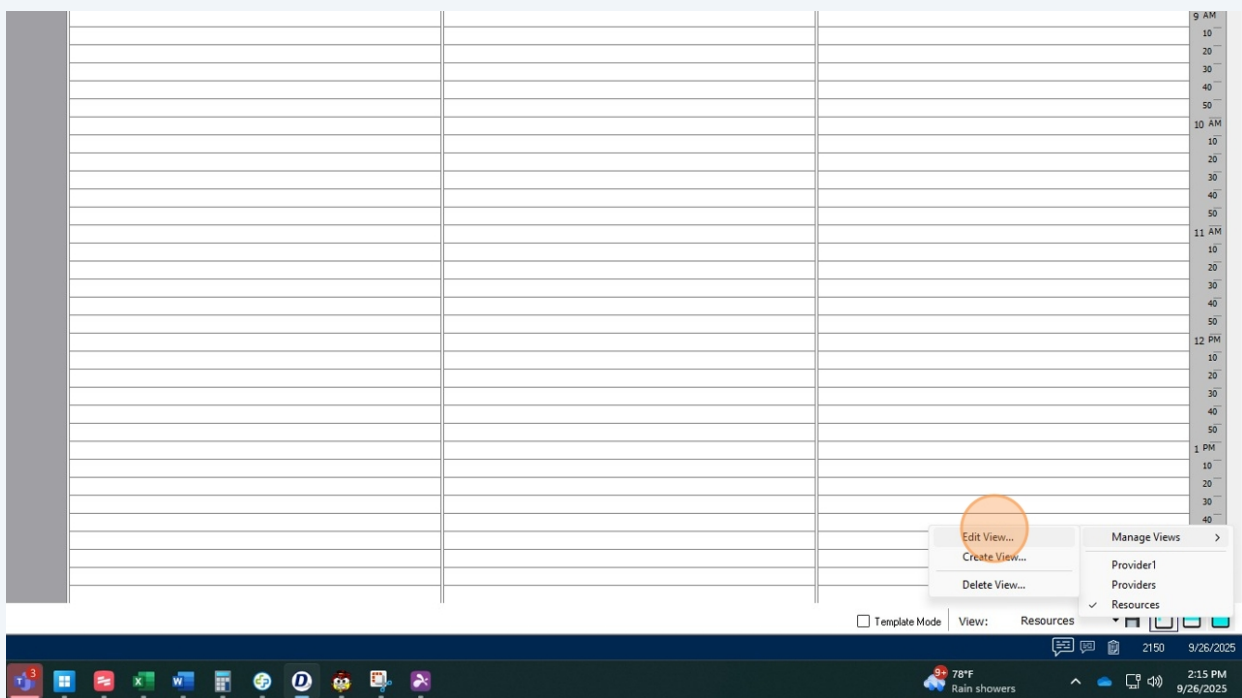
5 On the lower right corner, you can change your resources

The screenshot shows the DentiMax software interface with a blank scheduler grid. The grid is a large table with multiple columns and rows. The right side of the grid is labeled with time slots from 9 AM to 2 PM in 10-minute increments. At the bottom of the grid, there is a 'Template Mode' checkbox and a 'View:' dropdown menu set to 'Resources'. The Windows taskbar is visible at the bottom of the screen, showing the time as 2:15 PM on 9/26/2025 and the weather as 78°F with rain showers.

6 Click on the drop-down and select "Manage Views"

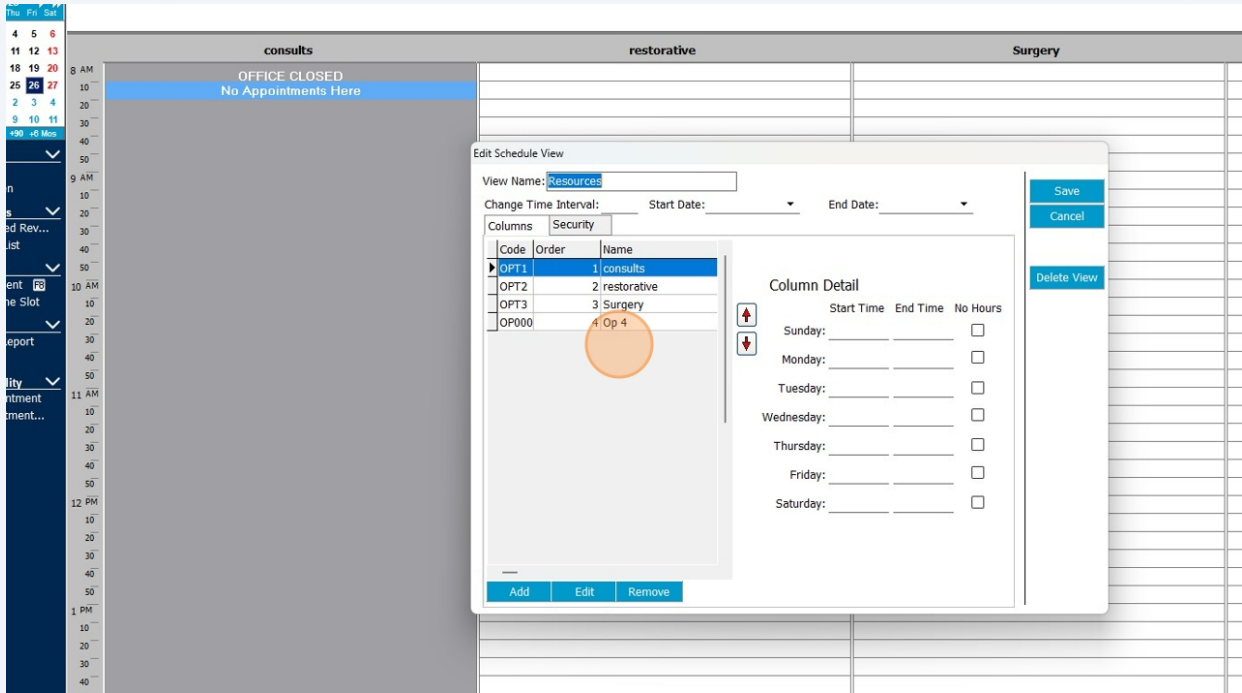


7 Click "Edit View..."



8

This is where you can add the resources that you created in the practice set up or remove any existing resources



9

Click "Save"

Now your schedule will reflect your resources per your needs

