

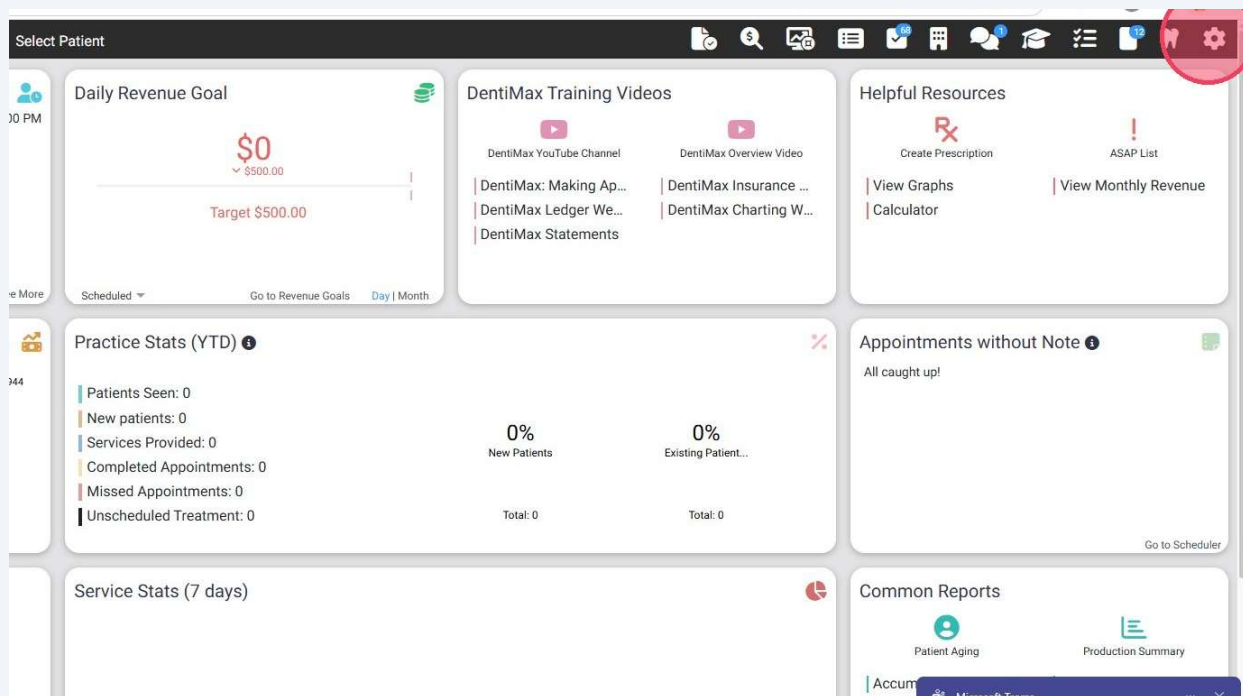
How to Rename Appointment Colors in Scheduler



This guide provides instructions on how to navigate the system settings to customize and rename your appointment colors. Use these steps to effectively organize your practice calendar and manage appointment details more efficiently.

Accessing Schedule Settings

1 Click "Home"



2 Click "Setup"

The screenshot shows the DentiMax dashboard interface. At the top, there's a 'Select Patient' header with various icons. The main content area is divided into several sections:

- Daily Revenue Goal:** Shows a current revenue of \$0 and a target of \$500.00.
- DentiMax Training Videos:** Includes links to the YouTube Channel, Overview Video, and various training materials.
- Helpful Resources:** Features a 'Create Prescription' button and links to 'View Graphs', 'View Monthly Revenue', and 'Calculator'.
- Practice Stats (YTD):** Displays various statistics including Patients Seen, New patients, Services Provided, Completed Appointments, Missed Appointments, and Unscheduled Treatment.
- Appointments without Note:** Shows a status of 'All caught up!'.
- Service Stats (7 days):** Displays a pie chart representing service statistics.
- Common Reports:** Includes links for 'Patient Aging' and 'Production Summary'.

A red circle highlights the 'Practice Setup' button in the top right corner, which is part of a user profile dropdown menu. The menu also includes 'User: Tiffany Nichols CSE', 'Practice Profile Settings', and 'Logout'.

3 Click "Schedule Settings"

The screenshot shows the 'Practice Setup' screen in the DentiMax application. The interface includes a sidebar on the left with various setup categories and a main content area for 'Practice Information'.

Sidebar Categories:

- Practice Setup:** Practice Information, User Access, Security, Providers, Schedule Resources, Required Fields, Approve User Requests.
- Additional Setup:** Multicodes, Alert Codes, RX Templates, Appt Templates, Appt Types, Claim Pre-edits, Pt. Acknowledgments, Online Forms, Card Readers, Custom Colors.
- Patient Communication:** Automated Messages, Custom Templates, Additional Settings, SMS Opt-out, Document Center.
- Patient Portal:** Settings, Registration Fields, Custom Page.

Practice Information Form:

- Practice Name:** John's Dental Practice
- Street:** 1313 Mockingbird Ln
- Street 2:** Ste 102
- City:** Chatham
- State:** IL
- Postal Code:** 62629
- Country:** United States - US
- Phone 1:** (480) 555-5555
- Phone 2:** (Empty field)
- Fax:** (Empty field)
- Email Address:** (Empty field)
- Bank Account:** (Empty field)

A red circle highlights the 'Schedule Settings' tab in the top navigation bar, which is part of the 'Practice Setup' section.

4 Click Edit icon

Select Patient

Data Settings | Reports | Statement Messages | Email Settings | Ledger Colors

Displayed Appointment

☒ Show Wait Times

Line 1: Service Descriptions | Line 2: Birth Date

Line 3: Date Created | Line 4: Service Abbreviation

Line 5: Date Modified | Line 6: Note

Dates Office Closed

Date	Description
5/9/25	oFFICE cLOSED
12/22/25	Holiday Break
12/24/25	Christmas Eve
12/25/25	Christmas!
12/25/25	Santa

Rename Appointment Colors

Color Select: New Name: Rename Color

Height (Pixels):

Appointment Flash Color:

days in advance.

5 Select the color you would like to rename

Tuesday: Open | 08:00 AM | 05:00 PM

Wednesday: Open | 08:00 AM | 05:00 PM

Thursday: Open | 08:00 AM | 05:00 PM

Friday: Open | 08:00 AM | 05:00 PM

Saturday: Closed | 08:00 AM | 05:00 PM

Scheduling Options

Time Interval: 15 | Time Height (Pixels): 26

Appointment Flash Status: Ready | Appointment Flash Color: #2b058f

Canceled Appointment Color: Google

Do not schedule appointments more than days in advance.

☐ Hide patient names on scheduler

☒ Use procedures to determine length of appointments

☒ Make appointments fully colored

☐ Disable appointment conflict warning

☐ Show a warning when moving an appointment in the scheduler

☒ Show cancelled appointments on the scheduler

Rename Appointment Colors

Color Select: New Name: Rename Color

Color palette showing: #2b058f, Brnzish, Google, VIP, Emergency

6 Add the new name

Start Time

08:00 AM

08:00 AM

08:00 AM

08:00 AM

08:00 AM

08:00 AM

08:00 AM

End time

05:00 PM

05:00 PM

05:00 PM

05:00 PM

05:00 PM

05:00 PM

05:00 PM

☒ Show Wait Times

Line 1
Service Descriptions

Line 2
Birth Date

Line 3
Date Created

Line 4
Service Abbreviation

Line 5
Date Modified

Line 6
Note

Date	Description
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Time Height (Pixels)

26

Appointment Flash Color

#2b058f

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days in advance.

luler

length of appointments

ored

warning

g an appointment in the scheduler

Rename Appointment Colors

Color Select

Bronzish

New Name

Bronzish

Rename Color

7 Click "Rename Color"

End time

05:00 PM

05:00 PM

05:00 PM

05:00 PM

05:00 PM

05:00 PM

05:00 PM

☒ Show Wait Times

Line 1
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days in advance.

cheduler

Rename Appointment Colors

Color Select

Bronzish

New Name

Filling

Rename Color

8 Click Save icon

Select Patient

ata Settings Reports Statement Messages Email Settings Ledger Colors

End time

⌚	05:00 PM	⌚
⌚	05:00 PM	⌚
⌚	05:00 PM	⌚
⌚	05:00 PM	⌚
⌚	05:00 PM	⌚
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Rename Appointment Colors

Color Select New Name

Bronzish Filling

Rename Color

eight (Pixels)

ment Flash Color

b058f

days in advance.

9 From the Appointment Color drop-down you will now see the color selection with the new name.

Select Patient

Appointment Information

Date 06/24/2026 Time 10:45 AM Length 60

Appointment Color #2b058f Status Unconfirmed Recurrence None

Provider Provider Time

Facility Type to search

Place on ASAP List

Hide Additional Info

Birth Date mm/dd/yyyy Language

City State Zip

Patient Relation to Subscriber Subscriber ID